

**Westmoreland Association of
Volunteer Administrators**



**2008 - 2009
Volunteer Opportunity
Guide**

WAVA is proud to present the Volunteer Opportunity Guide – the most comprehensive guide to volunteer opportunities ever published in our area. In the future we hope to update and expand this guide to help people continue to serve the community.

In addition to many new agencies, there is also information for college students looking for internship opportunities. Yet another opportunity to help agencies and people who might wish to help.

Thank you for taking the time to look through the Volunteer Opportunity Guide. Your support provides solutions to many critical needs in the area. We hope that you can find a meaningful opportunity to share your time and talent.

WAVA Volunteer Opportunity Guide

This booklet was prepared by Westmoreland Association of Volunteer Administrators for concerned citizens to find out where they can volunteer and make a difference in our community.

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Third edition 2008

Westmoreland Association of Volunteer Administrators
PO Box 493
Greensburg PA 15601

Our mission is to encourage quality volunteerism in Westmoreland County by assisting, supporting and networking with agencies and organizations that utilize volunteers.

WAVA has made every effort to ensure the accuracy and reliability of the information in this guide; however, WAVA cannot be held responsible for the accuracy of the information or for the services delivered. Inclusion in the guide does not imply endorsement nor does exclusion imply disapproval of an organization.

If your organization does not appear in the Volunteer Opportunity Guide and you would like to be included in future editions, please contact WAVA – Volunteer Guide Editor, PO Box 493, Greensburg PA 15601.

Using the Volunteer Opportunities Guide

On the following pages, you will get an idea of how much good is being done in Westmoreland County, and how much still needs to be done. Every day the organizations listed in this guide struggle to make the area a better place to live. They are able to help their clients only because people like you, hardworking, thoughtful and caring, take the time to volunteer their energy, intelligence, compassion to lift one person at a time.

Please take a few minutes to look at the “Tips for the Volunteer” section before you select an organization. It contains very helpful information and may assist you in making the right choice.

You will find the organizations (listed in alphabetical order) and the needs they meet. A brief description and the listing of opportunities are included. Such things as location, minimum age of volunteers and other pertinent information are mentioned.

A new addition this year is the Internship Available category. If you are a student who is interested in working directly with an organization many you may find one that fits your learning needs.

Thank you for taking the time to use the Volunteer Opportunities Guidebook. We hope that it leads to a rewarding, long term volunteer experience. And please mention to the organization that you found them in the ***WAVA Volunteer Opportunities Guide***.

Volunteering Tips.....

Before You Call....

Know what you want to do. Take some time to think about how you want to help. Start with the basics: What do you like to do? What are you good at? What issues concern you? Are there limits to where you want to volunteer? Write down your thoughts and use them to help you find the right volunteer opportunity. If the organization has a web site and you have online access you may find it helpful to look at their website to learn more about the organization.

When You Call....

Ask questions. It's best to ask any questions you have when you first call an organization. You and the organization can then determine if you are a good match.

Be understanding. Organizations cannot always take you on as a volunteer, even though you are willing to help. If an organization can't use you at this time, don't be discouraged. Just call back at a later date or find another organization that needs you now.

Be honest. If the organization needs someone with skills you don't have, or they require a longer commitment than you are willing to give, be honest with them. They will try to find an activity that matches your abilities if at all possible.

Be persistent. If someone doesn't call you back immediately don't assume they don't need you. Most organizations have small budgets and staffs to handle overwhelming demands and they usually are very busy. Simply call back.

When You Volunteer....

Be responsible. Make sure to dress and act appropriately. Show up on time. If you have to be late or absent, call the volunteer coordinator as soon as possible. Help them find someone to fill in for you.

Be realistic. You may not always see the impact your efforts are making. Volunteering is hard work, the problems are often profound, and the victories usually small. Never doubt that you're making a significant difference.... YOU ARE!

Be humble. Most people will thank you for your efforts, but some may not. Remember that people appreciate your efforts even if they don't say it.

Be creative. Volunteer your skills and ideas will come with time. Think about all the ways you can use your special talents to make a difference. Talk about your ideas with everyone. Work to make your new ideas solve old problems.

Group Volunteering...

Be prepared. Before you call, figure out what type of organization you'd like to volunteer for, how many people will be in your group and when you can help.

Be understanding. Some organizations do not need groups to help, and most only need them at certain times. Don't be discouraged if an organization cannot use your group. There are others that can.

Be flexible. Don't tell an organization when you will come to help. Instead, ask when they need you.

Be reliable. Show up on time with the number of people you promised. Be prepared to work hard. The harder you work the greater impact you will make.

Finish what you start. If your project runs longer than you expected, work until it is completed. You have volunteered to do a job so don't leave it unfinished.

Think past one time. Most organizations that use volunteer groups would love to have them return on a regular basis. Working regularly with an organization is rewarding for the volunteers and helps the organization meet the needs of their clients.

Daytime Volunteering

Try to be flexible with your time. Because of work or school, you may only be able to volunteer in the evening or on weekends. If you have free time during weekdays, however, many organizations would be happy to have you help.

Special Needs

Talk with the organization. Most organizations will make every effort to accommodate volunteers with special physical needs. If you have such needs, talk with the volunteer coordinator about them during your first call.

In-Kind Help

Help in other ways. Organizations can always use help in the form of equipment, supplies or gifts. Look around your home or place of work for quality items you no longer use but an organization might need. Also consider donating new items to an organization.

Give what is needed. When determining where to make your donation, call the organization and ask for their "wish list".

Be helpful. Because many organizations do not have the means to pick up your donation, be prepared to drop off the item yourself.

Be creative.

- Use your coupons for free items that you may not need for things that can be used by the organizations listed.
- Free items from rebate coupons are also greatly appreciated.
- Ask birthday or anniversary party guests to bring a donation for your favorite charity.
- Include a charity in your will or call them about planned giving programs.
- Request donations to an organization instead of flowers for a loved one's funeral.

Fundraising

Call first. Although most organizations welcome office, group or family fundraisers on their behalf, contact the organization you wish to fundraise for in advance. That way you will be sure that what you plan to do does not conflict with something that is already planned and is conducive with their policies.

Internships

Each of the colleges in Westmoreland County offer internship programs. Internship programs place students with an agency or business for a set amount of time to learn about the business, get hands-on experience and assist the agency. Depending upon the situation the intern may work on day to day tasks and other times a single project. In turn the agency will be helping the student learn more about their chosen field and have something to add to their resume. Having young people working for your agency can be a wonderful experience. They often have new ideas, great energy and abilities that can be channeled into improving your agency. Some internships are done at no cost to the agency, others are paid a stipend and some are paid at an hourly rate. If you have a need in your organization that might be filled by an intern call the college office and talk to them about your expectations.

Saint Vincent's College
Office of Career Services
724-805-2070

Seton Hill University
CareerWorks
724-838-4286

University of Pittsburgh at Greensburg
Career Services
724-836-7182

Westmoreland County Community College
Placement Cooperative Education
724-925-4058

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accessAbilitites

2904 Seminary Drive
Greensburg PA 15601
724-832-8272

www.accessabilities.org

About Us: accessAbilitites serves individuals with disabilities in Westmoreland, Indiana and Armstrong counties. The organization's services are geared toward empowering consumers with physical and/or cognitive disabilities to have the supports the need to live in their homes, and enable them to participate in community life to the extent that they would like.

Opportunities: Assistance with special events and projects, including health fair booths, special event publicity, event committees, and more. In addition, volunteers may assist with office administration tasks, such as filing, preparing mailings, word processing or database entry.

Minimum Age: 18

Evening/Weekend: Occasionally

Internship Available: Yes

Action for Animals Humane Society

P.O. Box 814
Latrobe, PA 15650
724-539-2544

www.asa.petfinder.org

About Us: Action for Animals is a non-profit, non-governmental humane organization. Its primary function is to care for strayed, abused, and abandoned animals in Westmoreland County by providing temporary shelter, medical care, feeding, training, and, eventually, placement in permanent homes. Action for Animals is a "no kill" shelter and, therefore, relies completely on volunteers, donations, and fundraisers to operate.

Opportunities: Volunteers are needed to help walk dogs, play with animals, raise money, assist with daily chores around the shelter, and help with rabies clinics. We offer volunteer orientations for new volunteers every 1st and 3rd Sunday of every month at 2 p.m. Call the shelter to schedule your volunteer orientation ahead of time.

Minimum Age: 18 (or 13, if accompanied by a parent/guardian).

Evening/Weekend: Yes

Internship Available: Possible

Adelphoi USA

352 Main Street
Latrobe PA 15650
724-537-3052

www.adelphoivillage.org

About Us: A nonprofit corporation serving communities of need through exemplary and affordable human service programs for children, families and youth.

Opportunities: Bulk Mailings

Minimum Age: 18
Evenings/Weekends: No
Internship Available: No

The Aerobic Center

Lynch Field
526 New Alexandria Road
Greensburg PA 15601
724-834-2153

www.aerobiccenter.org

About Us: A nonprofit fitness center that caters to first time exercisers! We offer nautilus, free weights, indoor pool, aerobics, personal training and more.

Opportunities: Front desk attendants, babysitters.

Minimum Age: 18
Evening/Weekend: Possible
Internship Available: Yes, Fitness Trainers only.

Allegheny Valley Association of Churches

1913 Freeport Road
Natrona Heights PA 15065
724-226-0606

www.avaoc.org

About Us: The Allegheny Valley Association of Churches (AVAC) is a community ministry providing food, shelter, case management, and financial assistance to low income families and individuals. We are a Christian agency composed of churches working together to address these various needs of the community.

Opportunities: Volunteers are needed to assist with the hospitality network, by talking and listening to guests, as well as cooking, serving meals, playing with children, helping with laundry, etc. There are also opportunities to assist with our food bank, Dial-a-Devotion phone ministry, and Faith in Action programs.

Minimum Age: 18 (or younger, if accompanied by a parent/guardian)
Evening/Weekend: Yes
Internship Available: Yes

Alle-Kiski Area HOPE Center

PO Box 67
Tarentum PA 15084
724-224-1100
www.akhopecenter.org

About Us: The Alle-Kiski HOPE Center (HOPE) is a domestic violence agency in the southwestern PA area. HOPE's mission is the safe elimination of domestic violence through intervention, prevention, and collaboration. The services we provide include: 24-hour hotline, 30-day shelter, transition house where victims can stay for up to a year, counseling, court system advocate, and prevention programs to the community, as well as schools from K - College.

Opportunities: We require our volunteers to go through a 45-hour training session. Our volunteers can work in any of the areas that we provide service, as well as child care, office work, and maintenance

Minimum Age: 16
Evening/Weekend: yes
Internship: Yes

American Cancer Society – Westmoreland Office

863 Georges Station Road, Suite 2
Greensburg PA 15601
724-834-9081
www.cancer.org

About Us: The American Cancer Society is the nationwide community-based voluntary health organization dedicated to eliminating cancer as a major health

problem by preventing cancer, saving lives, and diminishing suffering from cancer, through research, education, advocacy, and service.

Opportunities: There are many opportunities to assist the ACS. We consistently need volunteers to help with education, patient service, office help, and fundraisers and special programs, such as Relay For Life. Time commitment varies depending on the event or volunteer opportunity.

Minimum Age: 17
Evening/Weekend: Yes
Internship Available: Yes

American Heart Association

4727 Route 30, Suite 204
Berkshire Building 1
Greensburg PA 15601
724-837-5468
www.americanheart.org

About Us: To raise awareness to reduce heart disease and stroke throughout the community.

Opportunities: Volunteering for events such as HeartWalk and Heart Gala. General office help – stuffing packets, answering phones, clipping newspaper articles, some computer data entry, photocopying, attending health fairs.

Minimum age: 18
Evening/Weekend: Office hours 8:30 am – 4:30 pm
Internship Available: No

American Red Cross – Chestnut Ridge Chapter

1816 Lincoln Avenue
Latrobe PA 15650
724-537-3911
www.redcross-crc.org

About Us: The American Red Cross-Chestnut Ridge Chapter provides relief to victims of disaster and helps people prepare for and respond to emergencies when they arise.

Opportunities: Disaster Assistance (Fire Responders), Service to the Armed Forces (phone casework), Blood drive workers, Community Education

Presenters, Office Receptionists, Health & Safety Instructors, Computer database and data entry

Minimum Age: 15

Evening/Weekend: Some, varies by situation

Internship Available: Yes

American Red Cross – New Kensington/Vandergrift Unit of Chestnut Ridge Chapter

1821 Fifth Avenue

Arnold PA 15068

724-337-6595

www.redcross-crc.org

About Us: The American Red Cross-New Kensington-Vandergrift Unit – like all other chapters – provides relief to victims of disaster and helps people prepare for and respond to emergencies when they arise.

Opportunities: Volunteers assist with disaster and health & safety services, as well as armed forces emergency services. They also assist with blood drives, fundraising, disaster response, office work, instructing educational courses, and making phone calls. Interested persons may complete a volunteer application on our web site.

Minimum Age: 16

Evening/Weekend: Occasional

Internship Available: Yes

American Red Cross – Westmoreland County Chapter

101 North Main Street, Suite 101

Greensburg PA 15601

724-834-6510 x 102

www.westred.org

About Us: The Westmoreland County Chapter of the American Red Cross provides relief to victims of disaster and helps people prepare for and respond to emergencies. Our chapter covers Westmoreland County and the Mon Valley area.

Opportunities: Volunteers are needed to assist with emergency services, armed forces services, blood drives, office support, fire responding, fundraising, teaching health and safety programs, special events, and youth community service projects. Unpaid college internships are also available, and a youth group is available for ages 7-17. Free training for all volunteer services.

Minimum Age: 17 (Youth group for ages 7-17).
Evening/Weekend: Yes
Internship Available: Yes

The Arc of Westmoreland

316 Donahoe Road
Greensburg PA 15601
724-837-8159 x 110
www.arcwestmoreland.org

About Us: The Arc of Westmoreland is committed to a “people first” approach, which offers those with cognitive, intellectual, and developmental disabilities and their families the supports, services, and opportunities necessary to have freedom, choice, and control in their lives. Our approach empowers persons with disabilities by providing quality programs, services, and supports.

Opportunities: Volunteers are needed to help with monthly fundraisers and special events, such as our “Night at the Races,” “Bingo Bash,” and “Breakfast with Santa.” Volunteers also assist with our monthly social leisure events, including dances and various outings. Clerical assistance is needed with bulk mailings, data entry, and ticket sales and coordination. Lastly, volunteers can assist with large and small labor projects, including mulching, weeding, landscaping, gardening, and painting, among other things. We do offer a “Friendship Project” in which volunteers spend time getting to know some of the people supported by The Arc’s programs.

Minimum Age: 18 (or younger, if accompanied by a parent/guardian).
Evening/Weekend: Yes
Internship Available: Yes

Bethlen Communities

66 Carry School Road
Ligonier PA
724-238-1424 or 724-238-6711
www.bethlen.com

The spirit of living – Bethlen communities consists of Bethlen Nursing Home, Ligonier Gardens Personal Care Facility and Independent Living and Home Health Services.

Opportunities: Assisting with resident activities, one to one visitation, volunteering in gift shop, outings, assisting with fundraisers, craft shows and special events, seasonal and holiday decorating, escort service, etc.

Minimum Age: 12 years old and up
Evening/Weekend: 7 days a week, 9:00 am – 9:00 pm
Internship Available: Yes

Big Brothers & Big Sisters of the Laurel Region

1011 Old Salem Road, Suite 211
Greensburg PA 15601
724-837-6198
www.bbbslr.org

About Us: Big Brothers & Big Sisters of the Laurel Region matches, monitors, and supports one-to-one mentoring relationships between caring adults and at-risk youth in order to help children reach their fullest potential. These mentoring relationships often fall under site-based mentoring (such as “Lunch Buddies” or “After-School Tutoring”) or community-based mentoring.

Opportunities: Volunteers are needed to make a one-year commitment to working with an at-risk youth on a regular, consistent basis, either in the community or in a school setting. Volunteers are also needed to assist with other various committees and annual special events, such as Bowl For Kids’ Sake. Volunteer applications and additional details are available on our web site.

Minimum Age: 18
Evening/Weekend: Yes
Internship Available: Yes

Blackburn Center

PO Box 398
Greensburg PA 15601
724-837-9540 x 144
www.BlackburnCenter.org

About Us: The Blackburn Center actively advocates for the rights of all people to live free of violence and oppression in their homes and communities, and provides supportive services to survivors of all forms of domestic violence and sexual assault.

Opportunities: Hotline counseling, shelter counselor, children’s group counselor, medical advocate, legal advocate, speaker’s bureau.

Minimum Age: 18
Evening/Weekend: 24/7
Internship Available: Yes

Boy Scouts of America – Westmoreland-Fayette Council

2 Garden Center Drive

Greensburg PA 15601

724-837-1630

www.wfbsa.org

About Us: Boy Scouts of America aims to prepare youth to become responsible, participating citizens and leaders in America's communities. Boy Scouts is the nation's foremost youth program of character development and values-based leadership training.

Opportunities: The Boy Scouts have volunteer opportunities as assistant Scoutmasters, with no previous experience required. Both young men and women may volunteer. Boy Scouts also have volunteer opportunities at various times throughout the year, assisting with annual programs and fundraisers, such as the "Scouting for Food" food drive.

Minimum Age: 18 (to serve as an assistant Scoutmaster) & 21 (for more volunteer leadership positions)

Evening/Weekend: Yes

Internship Available: Yes

Briarcliff Pavilion for Specialized Care

249 Maus Drive

North Huntingdon PA 15642

724-863-4374

www.pennmed.com/briarcliff.htm

About Us: Briarcliff Pavilion for Specialized Care is a nursing facility with 24-hour nursing care coverage. The facility provides physical, occupational, and speech therapy programs, in addition to dietician services, recreational therapy, and a progressive restorative nursing program.

Opportunities: Work one to one with our residents in such areas as room visits, reading to them, writing letters, participating in planned activities, and escorting to activities and outside.

Minimum Age: 16

Evening/Weekend: Yes

Internship Available: Yes

Bushy Run Battlefield Heritage Society

PO Box 468

Harrison City PA 15636-0468

724-527-5584 x 102

www.busyrunbattlefield.com

About Us: Our mission is to preserve and restore Bushy Run Battlefield as an historical, educational and recreational resource for the community.

Opportunities: Train to be a tour guide and assist during school tours and other educational/special events, assist in our gift shop.

Minimum Age: 12

Evening/Weekend: Saturdays & Sundays (no evenings)

Internship Available: Yes

CASA of Westmoreland

2 North Main Street

Greenburg PA 15601

724-850-6075

www.co.westmoreland.pa.us/CASA

About Us: CASA of Westmoreland is a volunteer –based organization providing a voice in the courts on behalf of abuse and neglected children. CASA assists the court to ensure the child’s placement in a safe, permanent and nurturing home

Opportunities: Serve as a fact-finder for the judge, establish a relationship of trust with the child, speak for the child in the courtroom representing the child’s best interest. Volunteers continue as a “watchdog” for the child during the time a child is involved in the court system. Volunteers need to commit to a 30 hour training, court observation, and 12 hours per year of in-service training and be willing to commit to a child until permanency is achieved.

Minimum Age: 21

Evening/Weekend: Some

Internship Available: Yes.

Catholic Charities

711 East Pittsburgh Street

Greensburg PA 15601

724-837-1840

www.ccharitiesgreensburg.org

About Us: Catholic Charities provides a variety of services designed to meet the needs of members of the community. We are a state licensed adoption center and offer services through our pregnancy center. Our agency provides counseling services and connects the community with resources. We provide financial assistance to those in crisis, and we are advocates for social justice.

Opportunities: We need volunteers to staff our HelpLine. These volunteers take calls from our clients when our office is closed, from 5 p.m. to midnight, Monday through Friday; and 9 a.m. to midnight, on Saturdays, Sundays, and Holy Days. Our volunteers provide callers with information and resources. We ask all volunteers to commit at least a year's service with the agency because of the necessary training involved.

Minimum Age: 16
Evening/Weekend: Yes
Internship Available: Yes

Center for Hearing & Deaf Services (HDS) of Westmoreland

1011 Old Salem Road, Suite 102
Greensburg PA 15601
724-832-7601

www.hdscenter.org

About Us: HDS-Westmoreland, the branch office of the Center for Hearing & Deaf Services, was established in 1982 so that persons who are deaf and hard of hearing could receive services within their community. We provide information about deafness to the community and services, such as sign language interpreting, audiology, and life skills development, to the deaf and hard of hearing in Westmoreland County.

Opportunities: General office duties, some sign language necessary.

Minimum Age: 16
Evening/Weekend: No
Internship Available: Yes

Central Blood Bank

6044 State Route 30, Suite 300
Greensburg PA 15601
412-209-7220

www.centralbloodbank.org

About Us: Central Blood Bank (CBB) is a non-profit organization of more than 330 staff members that collects blood and delivers blood products and services

that enable medical professionals to provide effective and efficient patient care in the tri-state area.

Opportunities: Central Blood Bank's greatest need – in addition to blood donors – is for donor appreciation representatives. These volunteers work at community blood drives all over Westmoreland County serving refreshments, answering questions, and educating donors on the need for blood. There are always openings for canteen and office assistants, as well. An online volunteer application form can be found on the CBB web site.

Minimum Age: 15 or with parent/guardian
Evening/Weekend: Yes
Internship Available: In Greentree only.

Central Westmoreland Habitat For Humanity

PO Box 516
Greensburg PA 15601
724-523-0308
www.CentralWestmorelandHFH.org

About Us: CWHFH is a faith based organization that provides simple, decent, affordable housing to financially challenged families and individuals.

Opportunities: Construction of homes, office assistances, fundraisers, help with ReStore and advocacy.

Minimum Age: 5 – we have appropriate activities for youth.
Evenings/Weekends: Both
Internship Available: Yes

Child Care Information Services (CCIS) of Westmoreland County

766 East Pittsburgh Street, Suite 202
Greensburg PA 15601
724-836-4580
www.cciswestmoreland.com

About Us: CCIS administers the Subsidized Child Care Program for low income families and makes resource and referral services available to all citizens of Pennsylvania.

Opportunities: Volunteers are needed occasionally to perform reception and/or clerical duties.

Minimum Age: 18
Evening/Weekend: No

Internship Available: No

Christian Layman Corps

258 E Pittsburgh Street
Greensburg PA 15601
724-834-4464

About Us: We are a non-profit organization working to support needy people in Southwestern PA, West Virginia and Kentucky by way of prayers, food, clothin, furniture, books and compassion.

Opportunities: Cashiers in Thrift shop, food bank workers, furniture sales, truck drivers, event planners, donation sorters.

Minimum Age: 16
Evening/Weekend: Some
Internship Available: No

Clelian Heights School for Exceptional Children

135 Clelian Heights Lane
Greensburg PA 15601
724-837-8120

www.clelianheights.org

About Us: To provide spiritual, educational, vocational and residential programs for children and adults with disabilities in order to enhance their quality of life and maximize their potential for independent living

Opportunities: Reinforce academic and vocational skills, assist in classroom activities, share in after school or evening recreational activities, participate indirectly by providing assistance around campus as needed.

Minimum Age: 16
Evening/Weekend: As scheduled
Internship Available: Yes

Delmont Apples N Arts Festival

PO Box 336
Delmont PA 15626-0336
724-325-8867

About Us: We are an old fashioned Arts & Crafts (hand made) Festival. Along with the Fort Allen Antique Farm Group we hope to bring a sense of history and community to our area.

Opportunities: Our volunteers help to plan and work at the annual Apple N Arts Festival. All talents and hands are welcome!

Minimum Age: 18
Evening/Weekend: Yes
Internship Available: No

Delmont Public Library

77 Greensburg Street
Delmont PA 15626
724-468-5329
www.delmontlibrary.org

About Us: The Delmont Public Library serves the cultural, recreational and educational needs of the community.

Opportunities: Volunteers are needed in the evenings once a month from 6:30-8:00pm or daytime when vacancies exist. Volunteers shelve books and do many other things to support the library.

Minimum Age: 13
Evening/Weekend: see hours above
Internship Available: No

Derry Area Historical Society

PO Box 64
New Derry PA 15671
wlsnyder@att.net

About Us: The DAHS encourages and promotes research, writing, and preservation of local history and genealogy.

Opportunities: Grounds and maintenance, conservation and preservation, docent/tour guide, clerical, data entry, library/archival duties.

Minimum Age: 14
Evening/Weekend: Yes
Internship Available: Yes

East Suburban Citizens Advocacy

4407 Old William Penn Highway
Murrysville PA 15668

724-327-4868

About Us: We support relationships between individuals with developmental disabilities and caring members of the community.

Opportunities: Match with person who needs support for friendship, outings, advocacy, etc. Each relationship is unique to the people involved. We serve individuals from birth through old age.

Minimum Age: 16 – Adult
Evening/Weekend: flexible times
Internship Available: Yes

Excelsa Health

www.excelsahealth.org

Frick Hospital

508 South Church Street
Mount Pleasant PA 15666
724-547-1037

Latrobe Hospital

121 West 2nd Avenue
Latrobe PA 15650
724-537-1357

Westmoreland Hospital

532 West Pittsburgh Street
Greensburg PA 15601
724-832-4099

About Us: Excelsa Health is the merger of three hospitals in Westmoreland County. Our Mission is to improve the health and well being of every life we touch.

Opportunities: Volunteers work in the Emergency Department, Hospitality Shop, Surgery Waiting area, Information Desk, Medical Library and other areas of the hospitals.

Minimum Age: 14
Evening/Weekend: Yes
Internship Available: Yes

Excelsa Home Health Care and Hospice

134 Industrial Park Road Suite 1600

Greensburg PA 15601
724-689-1653

About Us: Excelsa Health Hospice cares for patients with progressive, irreversible illnesses. Family members are supported as they care for their loved one and during their bereavement.

Opportunities: Hospice volunteers receive training to provide support for patients and family members. The volunteers may choose to assist by performing clerical duties or special projects.

Minimum Age: 21
Evening/Weekend: Yes
Internship Available: Yes

Fort Ligonier
200 South Market Street
Ligonier PA 15658
724-238-9701
www.fortligonier.org

About Us: The mission of Fort Ligonier is to collect, preserve, research, exhibit, interpret and advocate the history and material culture of the 1758-1766 British American fort and settlement.

Opportunities: Seasonal opportunities are available for intern positions, including museum and fort interpretation. Training and working under the leadership of professional staff.

Minimum Age: 18
Evening/Weekend: Yes
Internship Available: Yes

Fort Necessity National Battlefield
One Washington Parkway
Farmington PA 15437
724-329-5473
www.nps.gov/fone/

About Us: Fort Necessity commemorates the first military engagement of the French and Indiana War. The 900 acre park was established by Congress in 1932.

Opportunities: There are many opportunities to volunteer at Fort Necessity. Volunteers can use their skills to do historical research, welcome visitors, living

history, assist with maintenance. College credits may be earned through internships. Housing and RV campsite are available for full time volunteers and interns. Contact us for more information.

Minimum Age: 18 or accompanied by parent/guardian
Evening/Weekend: Yes
Internship Available: Yes

Girl Scouts of Western Pennsylvania

126 E Otterman Street
Greensburg PA 15601
724-834-9450
www.gswpa.org

About Us: GSWPA is the catalyst where girls invent, explore, create, have fun, and inspire others by discovering more about themselves and their community, connecting to new ideas and people, and taking action to make the world a better place.

Opportunities: Volunteers are needed as troop leaders, troop helpers, area troop support, as well as to plan and implement age appropriate programs and staff Girl Scout information tables at local area events

Minimum Age: 18
Evening/Weekend: Yes
Internship Available: Yes

Goodwill

149 Donahoe Road
Greensburg, PA 15601
724-834-2156
www.goodwill.org

About Us: Goodwill is one of the world's largest nonprofit providers of education, training, and career services for people with disadvantages, such as welfare dependency, homelessness, and lack of education or work experience, as well as those with physical, mental, and emotional disabilities. We will enhance the quality and dignity of life for individuals, families, and communities on a global basis, through the power of work, by eliminating barriers to opportunity for people with special needs, and by facilitating empowerment, self-help, and service through dedicated, autonomous local organizations.

Opportunities: Clean, sort, hang, price and restock merchandise.

Minimum Age: 16
Evening/Weekend: Yes
Internship Available: No

Grane Hospice

209 Sigma Drive
Pittsburgh PA 15238
412-963-6310
www.granehospice.com

About Us: To provide comfort for the body, mind and soul through unique, individual, professional care plans that allow you to live comfortably, surrounded by loved ones.

Opportunities: Volunteers are needed for any of the following – visit patients in their homes or facilities in Westmoreland County, make crafts for the patients (reimbursed for expenses), help with clerical work, help a family who is bereaving.

Minimum Age: 18
Evening/Weekend: Yes, if interested.
Internship Available: No currently.

Greensburg Art Club

2300 Todd School Road
Greensburg PA 15601
724-837-6791
www.greensburgartclub.org

About Us: A group of about 125 artists who share talents, teach art classes, have art exhibits of members work.

Opportunities: Monitor building for three hours (10:00am – 1:00pm) on week days. Host art exhibit at our gallery. Serve on our board, treasurer, secretary, gallery director.

Minimum Age: 18
Evening/Weekend: No
Internship Available: No

Greensburg Civic Theatre

951 Old Salem Road
Greensburg PA 15601
724-836-7529
www.gctheatre.org

About Us: The Greensburg Civic Theatre is one of only a few long-established, volunteer-based, community theatre organizations in Westmoreland County. Our theatre is a non-profit corporation founded as a forum for local actors and theatre craftsmen.

Opportunities: Volunteers are regularly needed to help build sets and assist with lighting, costumes, and props, as well as assist at the box office.

Minimum Age: 16
Evening/Weekend: yes
Internship Available: Yes

Greensburg-Hempfield Area Library

237 South Pennsylvania Avenue
Greensburg PA 15601
724-837-5620
www.ghal.org

About Us: We are a public library serving Central Westmoreland County. We have books, periodicals, magazines, reference books, local history books, CDs, books on tape, travel videos, and many, many other resources.

Opportunities: Reserve materials, preparation for children's programs. Repair books. Assemble brochures and stuff envelopes, etc.

Minimum Age: 14
Evening/Weekend: Yes
Internship Available: No

Greensburg Recreation Department

520 New Alexandria Road
Greensburg PA 15601
724-834-4880
www.city.greensburg.pa.us/html/recreationmain.html

About Us: We provide the citizens of the Greensburg community with quality programs, safe and clean facilities, and the opportunity to get involved in various recreational activities.

Opportunities: Assist with recreational and sporting activities.

Minimum Age: 16
Evening/Weekend: Yes
Internship Available: Yes

Greensburg YMCA
101 South Maple Avenue
Greensburg PA 15601
724-834-0150
www.greensburgymca.org

About Us: To put Christian principles into practice through programs that build a healthy spirit, mind and body for all.

Opportunities: Aquatic, childcare, human services, membership.

Minimum Age: 21
Evening/Weekend: No
Internship Available: Yes - Human Service

Health & Welfare Council of Westmoreland County
PO Box 1504
Greensburg PA 15601
724-
www.findwestmoreland.com

About Us: The Health & Welfare Council is a nonprofit organization designed to act in an anon-partisan, non-biased and supportive role to health and human service agencies in Westmoreland County.

Opportunities: Support information sharing, outreach activities.

Minimum Age: 18
Evening/Weekend: Possible
Internship Available: Yes

Herminie Senior Community Center
101 Sewickley Avenue
Herminie PA 15637

724-446-3282

About Us: The mission of the Herminie Senior Community Center is to serve and advocate for older residents and their Caregivers by administering programs and promoting partnerships that encourage independence, dignity and quality of life.

Opportunities: Help to pack, distribute and make friendly visits, with nutritious meals to our homebound consumers. Promote partnerships within the center helping consumers do crafts, socialize, exercise, and share a hot nutritious meal at noon.

Minimum Age: 16
Evening/Weekend: M-F 8:00am – 3:30pm
Internship Available: No

Humane Society of Westmoreland County

Route 119 North
Greensburg PA 15601
724-837-3779
<http://west.petfinder.com/shelters/PA83.html>

About Us: Rescue/Shelter/Adoption of companion animals.

Opportunities: Dog walking, fundraising, cage cleaning, events, cat socializing.

Minimum Age: 18
Evening/Weekend: Yes
Internship Available: Yes

IRS-SPEC (Stakeholder Partnerships, Education and Communication)

1000 Liberty Avenue, Room 919A
Pittsburgh PA 15222
412-395-6628
www.irs.gov

About Us: The IRS-SPEC program assists taxpayers in satisfying their responsibilities by informing, educating, and communicating.

Opportunities: Volunteers are needed to help others prepare their income tax paperwork. Our volunteers learn to prepare basic tax returns for those with low income and/or disabilities, as well as the elderly and individuals who cannot

speak English fluently. Training is held annually in December and January. Tax preparation runs from February through April 15th each year.

Minimum Age: 18

Evening/Weekend: Yes

Internship Available: No

**JAYS After School Program
(at Jeannette Middle School)**

c/o Communities in Schools of SWPA

137 North Beeson Avenue

Uniontown PA 15401

724-437-2540

About Us: JAYS is an after school enrichment program at Jeannette Middle School. It is a free program for any student in the district.

Opportunities: JAYS needs volunteers to help with homework on a daily basis. Volunteers are also needed to provide career awareness opportunities, teach hobbies, skills, crafts, and mentor students.

Minimum Age: 16

Evening/Weekend: No

Internship Available: Yes

Keystone State Park (DCNR)

1150 Keystone Park Road

Derry PA 15627

724-668-2566

www.visitPAparks.com/parks/keystone.aspx

The primary purpose of state parks is to provide opportunities for enjoying healthful outdoor recreation and to serve as outdoor classrooms for environmental education.

Opportunities: Do you enjoy working in a park setting? Join our team of dedicated volunteers to help improve Keystone State Park! Some projects that you can choose from are: trail maintenance, wildlife habitat improvement, environmental education and interpretation assistance, campground hosting, special events planning, photography, and removal of invasive species.

Minimum Age: None if with parent.

Evening/Weekend: Yes

Internship Available: Possible

Latrobe-Unity Parks & Recreation

PO Box 307

Latrobe PA 15650

724-537-4331

www.latroberecreation.org

About Us: A recreation department committed to doing it's part to ensure that our community has access to a wide variety of recreation and leisure services.

Opportunities: Volunteers assist with teaching various sports classes and coaching leagues, including basketball, soccer, deck hockey and baseball. Assistance is also needed with special events including Easter Egg Hunt, Halloween Movie, Concerts, Turkey Trot 5K race, and others.

Minimum Age: 18

Evening/Weekend: Yes

Internship Available: Yes

Laurel Area Interfaith Volunteer Caregivers

Faith in Action

1414 Ligonier Street

Latrobe PA 15601

724-539-4357

www.laurelfia.org

About Us: Our mission is to enhance the quality of life for persons 60 years and older who reside in the Greater Latrobe and Ligonier areas (now including parts of Mt. Pleasant Township) by providing companionship and assistance.

Opportunities: Caregiver volunteers to help with transportation to doctor and store, errands, friendly visits, household chores and handyman services, yard work, telephone reassurance, and caregiver relief. Coordinate projects and events. Only two hours per week. Full training provided. Limited office work is also available.

Minimum Age: Younger than 18 must have adult supervision.

Evening/Weekend: Yes

Internship Available: Yes, including PHEAA.

Laurelville

941 Laurelville Lane

Mt Pleasant PA 15666
724-423-2056 or 1-800-839-1021
www.laurelville.org

About Us: Laurelville provides Christian-based programs and retreats, in addition to community and business related meeting space, accommodations, leadership development, spiritual development, adventure, environmental and recreational activities for persons of all ages.

Opportunities: Office Assistance, guest services, food and hospitality services, marketing, fund development, landscaping and maintenance, building projects, educational programs, adventure programs.

Minimum Age: 18
Evening/Weekend: Yes
Internship Available: Yes

Laurel Youth Services

1011 Old Salem Road, Suite 208
Greensburg PA 15601
724-838-7790

About Us: Laurel Youth Services is a foster care/adoption agency. We also provide in-home services and therapy for children and families.

Opportunities: Volunteers are needed to assist at special events.

Minimum Age: 18
Evening/Weekend: Some
Internship Available: Yes

Life-Way Pregnancy Center

1516 Ligonier Street
Latrobe PA 15650
724-539-2002
www.life-way.com

About Us: Life-Way is a faith-based organization that offers alternatives and options for pregnancy and assists with physical, emotional, and spiritual needs.

Opportunities: Volunteers assist with general office tasks (copying, mailing, etc), cleaning, sorting clothes for our material help program, phone counseling, client counseling, fundraising, and event planning.

Minimum Age: 18
Evening/Weekend: No
Internship Available: Yes

**Ligonier Valley Historical Society and
Compass Inn**

1382/1386 Route 30 East
PO Box 167
Laughlingtown PA 15655-0167
724-238-6818 or 724-238-4983
www.compassinn.com

About Us: To promote history, history education and history tourism in the area.

Opportunities: Tour guide for museum, store volunteer, volunteer at fundraisers, office and building maintenance volunteer, archives volunteer.

Minimum Age: 15
Evening/Weekend: Yes, daytime and weekdays also
Internship Available: Yes

Ligonier Valley Learning Center

109 South Market Street
Ligonier PA 15658
724-238-0355
www.lvlc.us

About Us: To provide mental health wellness, services and educational care to children, youth and adults.

Opportunities: Volunteers are needed for summer therapeutic camp, child care and group therapy.

Minimum Age: 18
Evening/Weekend: No
Internship Available: Yes, summer only

Ligonier Valley Library

120 West Main Street
Ligonier PA 15658
724- 238-6451

www.ligonierlibrary.org

About Us: Public Library in Ligonier, PA.

Opportunities: Work as a clerk in the library's bookstore - "Re-Readables", data entry for bookstore inventory, sorting, organizing, pricing materials for library bookstore and annual book sale.

Minimum Age: 15
Evening/Weekend: Yes
Internship Available: No

Lincoln Highway Heritage Corridor

114 South Market Street
Ligonier PA 15658
724-238-9030
www.LHHC.org

About Us: Our mission is economic development through tourism along the historic Lincoln Highway (Route 30) in six counties, including Westmoreland.

Opportunities: Volunteers may assist with entering information into computer; help with distribution of quarterly publication; and replenish marketing surveys and boxes twice a year.

Minimum Age: 18
Evening/Weekend: No
Internship Available: Yes

Loyalhanna Watershed Association

110 Andi Lane
Ligonier PA 15658
724-238-7560
www.loyalhannawatershed.org

About Us: LWA is a nonprofit organization involved in water quality protection, land conservation, environmental education, and community outreach.

Opportunities: Streamside, roadside, dumpsite clean-ups, water sample collection, macroinvertebrate collection and sampling. Fort Ligonier Day parking. Bird seed sale fundraising.

Minimum Age: 12 (with adult)
Evening/Weekend: Both

Internship Available: Yes

Manor Public Library

47 Race Street, Suite 500

Manor PA 15665

724-864-6850

www.manorpubliclibrary.org

About Us: Manor Public Library offers various community programs, including contests for children in the community, summer reading programs, story hours for preschoolers, computer classes, and movie nights.

Opportunities: Volunteers are needed to work with the Young Adult reading group, assist with public relations activities, as well as to perform various typical library duties.

Minimum Age: 14

Evening/Weekend: Yes

Internship: Yes

Medi Home Hospice of Irwin

9173 Route 30

Irwin PA 15642

724-863-7190

www.msa-corp.com

About Us: Medi Home Hospice is a family-centered, spiritually-based, Medicare-certified hospice made up of a team of qualified personnel including volunteers, doctors, nurses, social workers, aides, and chaplains committed to providing quality palliative care for individuals diagnosed with a life-limiting illness. We service parents and their families in twelve counties of western Pennsylvania.

Opportunities: We need volunteers to assist with patient care by sitting and visiting with patients and their families. We also need volunteers to help in the office with photocopying and mailings, as well as volunteers to work with family members who are grieving. Volunteers may also assist with our Memory Bear program by sewing teddy bears for grieving families.

Minimum Age: 18

Evening/Weekend: Yes

Internship Available: Yes

Mental Health Association in Westmoreland County

409 Coulter Avenue, Suite 4
Greensburg PA 15601
724-834-6351 x121
www.mhawc.org

About Us: The Mental Health Association in Westmoreland County is a United Way agency that works for better mental health and victory over mental illnesses, such as schizophrenia, depression, anxiety disorders and bi-polar disorder through programs of advocacy, education and service.

Opportunities: General office assistance, special events, Operation Reindeer.

Minimum Age: 18, unless accompanied by parent/guardian
Evening/Weekend: No, except for special events.
Internship Available: Yes

Mercy Jeannette Hospital

600 Jefferson Avenue
Jeannette PA 15644
724-527-9364
www.mercylink.org

About Us: The Mercy Jeannette Hospital is one of several locations across the region that are a part of the Pittsburgh Mercy Health System.

Opportunities: Volunteers at our hospital can assist in the gift shop, with clerical positions, or in the mail room and print shop. In addition, volunteers visit patients and assist with child development. There are several other opportunities, as well. Contact us for more information.

Minimum Age: 18
Evening/Weekend: Yes
Internship Available: No

Monessen Public Library and District Center

326 Donner Avenue
Monessen PA 15062
724-684-4750
www.monpldc.org

About Us: The Monessen Public Library and District Center provides collections, facilities and services to the people of Monessen, the Mon Valley and Westmoreland and Fayette counties.

Opportunities: Helping with children's programs and Summer Reading Club; helping at the Circulation Desk; computer related work; assisting the general public.

Minimum Age: 14
Evening/Weekend: Yes
Internship Available: Yes

Mt. Pleasant Meals on Wheels

822 West Main Street
Mt Pleasant PA 15666
724-547-9220

Meals on Wheels provides a meal for anyone in the local area.

Opportunities: Kitchen help (7:30-10:00am) fill trays, package bread & butter, no cooking. Deliver meals in the local Mt Pleasant area (10:00-11:30am). Monday through Friday.

Minimum Age: 18 (Must have drivers license for delivery.)
Evening/Weekend: No
Internship Available: No

NAACP – Greensburg/Jeannette Branch

1011 Old Salem Road, Suite 207
Greensburg PA 15601
724-838-9146
www.paweb.bizland.com/NAACP2.htm

About Us: The Greensburg/Jeannette Branch of the National Association for the Advancement of Colored People (NAACP) is a volunteer community-based organization that has been in existence for 48 years. The branch covers Central Westmoreland County. We strive to improve the political, educational, social and economic status of minority groups and to eliminate racial prejudice, among other things.

Opportunities: Contact us for more information on volunteer opportunities.

NHS – Autism School

121 St. Edwards Lane
Herminie PA 15637
724-446-7282
www.nhsonline.org

About Us: NHS provides innovative solutions to support the unique needs of the individuals we serve by striving to create a caring and responsive environment that promotes the highest standards of integrity and quality. Licensed Private Academic School.

Opportunities: Office help, classroom support, field trip support, holiday parties.

Minimum Age: 18
Evening/Weekend: Special Events
Internship Available: Yes

Norwin Public Library

100 Caruthers Lane
Irwin PA 15642
724-863-4700 x100
www.norwinpubliclibrary.org

About Us: An information and learning center, the Norwin Public Library provides access to resources and technology that help residents meet their lifelong educational, vocational and recreational needs.

Opportunities: Serve patrons at the circulation desk or shelve books that have been returned to the library. Basic computer skills required.

Minimum Age: 18
Weekend/Evening: Weekend
Internship Available: No

**Orchard Performing Arts
Apple Hill Playhouse**

275 Manor Road
Delmont PA 15626
724-468-5050
www.applehillplayhouse.org

About Us: Our mission is to preserve and advance the tradition of live theater through entertainment and education.

Opportunities: Ushering patrons to seats, folding and handing out program, selling concessions, answering phones, taking ticket orders, office assistance.

Minimum Age: 18
Weekend/Evening: Yes
Internship Available: Yes

Overly's Country Christmas

116 Blue Ribbon Lane
Greensburg PA 15601
724-423-1400
www.overlys.com

About Us: Create holiday memories & traditions, year after year, generation after generation. As a result of efforts, we continue to help families and children at risk in Westmoreland and Fayette counties.

Opportunities: Santa Claus, overseers for train display, all retail areas, areas in Christmas Village, food booth, gift shop, candy store, kettle corn, cookie barn and Santa's Workshop.

Minimum Age: 14 – but encourage family groups with younger children.
Weekend/Evenings: Yes
Internship Available: No

The Palace Theatre

21 West Otterman Street
Greensburg PA 15601
724-836-8000
www.thepalacetheatre.org

About Us: The Palace Theatre is a major force in Westmoreland County's cultural scene, hosting a wide variety of live entertainment in the area.

Opportunities: Volunteers are regularly needed as ushers and concessionaires.

Minimum Age: 16
Evening/Weekend: Yes
Internship Available: Yes

ParentWISE

211 Huff Avenue #A
Greensburg PA 15601
724-837-5410
www.fswp.com/parent_wise.htm

About Us: ParentWISE, a program of Family Services of Western PA, provides support and education programs to assist families in the surrounding communities.

Opportunities: Volunteers assist with child care, as well as special events, such as our annual Ice Cream Blast and health fairs. We use volunteers to help with bulk mailings, assist with our Helpline, or present a “Bee Kind” program to area children.

Minimum Age: Varies
Evening/Weekend: Yes
Internship Available: Yes

Powdermill Nature Reserve

1847 Route 381
Rector PA 15677
724-593-4070
www.powdermill.org

About Us: Powdermill Nature Reserve is the biological field station of Carnegie Museum of Natural History. We offer interdisciplinary, hands-on, environmental education programs to children and adults at our nature center headquarters, as well as maintain and operate two nature trails that are open to the public.

Opportunities: Volunteers are needed to assist with public relations, gardening, and children’s programs. In addition, volunteers help with ongoing remodeling projects, trail grooming, and yard work. People also frequently help make phone calls, assist in the mail room, and with data entry.

Minimum Age: 13
Evening/Weekend: Yes
Internship Available: Yes

Private Industry Council of Westmoreland/Fayette

RR #12, Box 213
Greensburg PA 15601
724-836-2600
www.privateindustrycouncil.com

About Us: We are a non-profit organization working to educate, encourage, and empower individual development while creating career enhancement opportunities through training.

Opportunities: Our volunteers assist in basic- to college-level math tutoring, as well as writing, grammar, and reading comprehension.

Minimum Age: 18

Evening/Weekend: Evenings during fall and winter

Internship Available: No

Redstone Highlands

6 Garden Center Drive

Greensburg PA 15601

724-832-8400 x 307

www.redstonehighlands.org

About Us: Retirement community for senior citizens wanting independent living, assisted living, and healthcare services.

Opportunities: Cashier in Gift Shop, van driver for resident trips, in-house escort to Chapel, beauty shop and programs. Outing escort (on Redstone bus) to doctor visits, mail sorter, menu completion with residents, visits with seniors and assistant at games and programs. Interview residents to record life story.

Minimum Age: 12

Weekend/Evening: Some

Internship Available: Yes

The Rehabilitation and Nursing Center at Greater Pittsburgh

890 Weathwood Lane

Greensburg PA 15601

724-837-8076

About Us: We offer intensive inpatient medical and physical rehab care for patients needing recovery following a hospital stay.

Opportunities: Visiting room-bound residents, assisting with group activities, accompanying residents on group field trips, delivering mail, newspapers and packages, assisting with parties, decorating for holidays.

Minimum Age: 18

Weekend/Evening: Yes

Internship Available: Yes

Retired and Senior Volunteer Program (RSVP) of Westmoreland County

Westmoreland County Community College

145 Pavilion Lane

Youngwood PA 15697

724-925-4213

www.wccc.edu

About Us: The RSVP program provides opportunities for people 55 and older to use their experience and talents to make a difference in their community through volunteer services.

Opportunities: Volunteers are needed to assist other non-profit agencies throughout the county. RSVP will match the personal interests and skills of older Americans with the needs of non-profit agencies in the county. Volunteers are needed to assist Medicare beneficiaries in understanding their insurance options and help them make sound decisions. Volunteers may also complete income tax returns for eligible persons throughout the county, as well. Training is provided.

Minimum Age: 55

Evening/Weekend: Yes

Internship Available: No

St. Vincent Basilica Parish – Loving Hearts & Helping Hands

300 Fraser Purchase Road

Latrobe PA 15650

724-539-8629

www.benedictine.stvincent.edu/parish/

About Us: Loving Hearts & Helping Hands is a ministry of the St. Vincent Basilica Parish and provides services such as bereavement ministry, hospital visits, distribution of food, visits to those who are homebound, transportation, shopping, emergency help with meals, light housekeeping and handyman services.

Opportunities: Volunteers are needed to visit the hospital, distribute food for the Latrobe Food Pantry, and visit homebound parishioners.

Minimum Age: 18

Evening/Weekend: Yes

Internship Available: No

Saint Vincent College Prevention Projects

300 Fraser Purchase Road

Latrobe PA 15650

724-805-2050

www.stvincent.edu/prevention

About Us: Saint Vincent College Prevention Projects is a non-profit organization that is committed to working together with families, schools and community to provide the most effective alcohol, tobacco and other drugs and violence prevention services.

Opportunities: Volunteers assist in material dissemination, staffing the RADAR Information Center, participation in community outreach events and special projects. Younger volunteers assist with the program mascot at special events held throughout Westmoreland County.

Minimum Age: Middle School for Special Events

Evening/Weekend: Special Events

Internship Available: Limited Opportunitites

Salvation Army of Greensburg

131 East Otterman Street

Greensburg PA 15601

724-834-3335

www.salvationarmyusa.org

About Us: The Salvation Army is a church based on the Bible. Our ministry is motivated by the love of God, and our mission is to preach the gospel of Jesus Christ and meet human needs without discrimination.

Opportunities: Contact us regarding volunteer opportunities.

Minimum Age: 18

Evening/Weekend: No, except during Kettle Season

Internship Available: Yes

Salvation Army of Jeannette

1100 Clay Avenue Ext.

PO Box 28

Jeannette PA 15644

724-523-3120

www.salvationarmyusa.org

About Us: The Salvation Army is a church based on the Bible. Our ministry is motivated by the love of God, and our mission is to preach the gospel of Jesus Christ and meet human needs without discrimination.

Opportunities: Volunteers are needed to assist at the teen center by cooking simple meals and supervising others or helping with building maintenance. In addition, there is a need for volunteers to help with our monthly food bank distribution by unloading the truck and helping people carry their boxes of food, and doing other tasks during the distribution period. These distribution periods are typically on the last Friday of the month.

Minimum Age: None
Evening/Weekend: No
Internship Available: No

Salvation Army of Latrobe

1420 Ridge Avenue
Latrobe PA 15650
724-537-6300

www.salvationarmy.wpa.org

About Us: The Salvation Army is an international religious and charitable movement. We are motivated by a love for God and concern for our fellow man.

Opportunities: Janitorial, feeding program, teaching music, help with children and teens, running errands.

Minimum Age: 16
Weekends/Evenings: No
Internship Available: No

Salvation Army of New Kensington

1101 5th Avenue
New Kensington PA 15068
724-335-7221

About Us: The Salvation Army is an international religious and charitable movement. We are motivated by a love for God and concern for our fellowman.

Opportunities: Tutor, mentor or after school; tutoring program, elementary grades.

Minimum Age: 16
Weekends/Evenings: Evenings
Internship Available: No

Salvation Army of Vandergrift

300 Longfellow Street
Vandergrift PA 15690
724-335-7221

About Us: The Salvation Army is an international religious and charitable movement. We are motivated by a love for God and concern for our fellow man.

Opportunities: Tutor, mentor for after school program – elementary grades.

Minimum Age: 16
Weekends/Evenings: Evenings
Internship Available: No

Schooner Youth Center

719 Schoonmaker Avenue
Monessen PA 15062
412-559-1754

www.schoonercenter.org

About Us: The Schooner Youth Center is a non-profit, grass-roots, community effort designed to enrich the social, spiritual, and cultural values of youth and families in the Monessen area. We sponsor service-oriented and Christian-focused activities to accomplish our mission.

Opportunities: Volunteers are needed to supervise community service activities, mentor youth, chaperone events, serve as instructors, and participate in our advisory board.

Minimum Age: None
Evening/Weekend: Yes
Internship: Yes

Seton Hill Child Care Services

1011 Old Salem Road, Suite 109
Greensburg PA 15601
724-836-0099

www.shchildservices.org

About Us: Seton Hill Child Services (SHCS) is a support service to families with young children in Westmoreland County. SHCS provides early head start, head start, and child development in a center setting at seven different sites in the county for children 6 weeks to 6 years old.

Opportunities: Volunteers may repair or refinish furniture and other small items, such as toys. In addition, volunteers do outdoor maintenance, such as weeding, mowing grass, removing snow and cleaning.

Minimum Age: 18
Evening/Weekend: Yes
Internship Available: Yes

Seton Center Friendly Visitor/Caregiver Relief Program

Monahan Center
445 Mt Thor Road
Greensburg PA 15601
724-837-1264
www.setoncenter.com

About Us: Our mission to homebound seniors is providing companionship and reducing isolation through friendly visits or calls. We strive to keep them connected with the community and to observe and identify needs that call for agency intervention.

Opportunities: Volunteers visit or call homebound seniors weekly; sharing conversation, memories, interests, perhaps reading to them, writing notes for them, playing games, doing crafts or making phone calls on their behalf.

Minimum Age: 18
Evening/Weekend: Possibly
Internship Available: No

Special Olympics of Westmoreland County

Clairview School
215 Donahue Road
Greensburg PA 15601
724-832-0188
www.westspol.org

About Us: Special Olympics of Westmoreland County is a non-profit organization providing sports training and competition for individuals with intellectual disabilities. Operating year-round, we are a community-based, all-

volunteer organization providing athletes from age 8 and up with a lifetime of learning through involvement in sports.

Opportunities: Our volunteers assist with all of our various events. They assist with set-up, serve as timers, buddies, and help with clean-up. They also serve on various committees. Complete a volunteer application on our web site.

Minimum Age: 18, unless accompanied by parent/guardian
Evening/Weekend: Yes
Internship Available: Yes

The Theatre Factory

Cavitt Ave & Third Street
Trafford PA 15085
(mailing address -105 Ardennes Court
Trafford PA 15085)
412-374-9200
www.thetheatrefactory.com

About Us: The Theatre Factory is a semi-professional non-profit theatre company producing six Mainstage and four Kidworks shows between September and July.

Opportunities: Set design and building, artistic work, set painting, costumes, props, ushering, light operator, public relations, advertising, stage managing, handyman, cleaning between shows, concessions and box office.

Minimum Age: 16-80+!
Weekend/Evenings: both
Internship Available: No

Tri-City Meals on Wheels

716 Foster Street
PO Box 975
Greensburg, PA 15601
724-837-6117

About Us: A non-profit volunteer organization, assisting the elderly and handicapped regardless of race, creed, sex, national origin or religion.

Opportunities: Kitchen help - 7:30 – 11:00 am, Drivers - 11:00am- 12:15 pm, Driver helper – 11:00 am – 12:15 pm

Minimum Age: 18 kitchen, 21 drivers

Evening/Weekend: No (Mon – Fri, 7:00 am – 12:30 pm)
Internship Available: No

United Way of Westmoreland County

1011 Old Salem Road
Greensburg PA 15601
724-834-7170
www.unitedway4u.org

About Us: United Way of Westmoreland County is one of about 1,900 local, independent United Ways across the country working to improve the quality of life for people in their communities.

Opportunities: Every year, groups and individuals from across the county participate in the United Way’s “Day of Caring” in September. On this day, individuals volunteer in a variety of ways. We have opportunities for volunteers to serve on our various committees and councils, as well as to assist with one of our 300+ partner agencies. Contact us for more information.

Minimum Age: 18
Evening/Weekend: Yes
Internship Available: Yes

Valley Meals on Wheels

PO Box 119
Ligonier PA 15658
724-238-7250 (kitchen)

About Us: Valley Meals on Wheels provides low cost meals to the community’s homebound, frail, ill or handicapped. We receive no government funding. We have one paid staff and over 40 volunteers.

Opportunities: Cook assistant one day a week from 8:00am – noon. Delivery drivers – two days a month or 2-3 hours a month.

Minimum Age: 21
Evenings/Weekends: No
Internship Available: No

Valley Players of Ligonier

208 West Main Street
Ligonier PA 15658
724-238-6514

www.valleyplayers.org

About Us: The Valley Players is a nonprofit community theater organization that produces plays and musicals throughout the year.

Opportunities: Volunteers may usher, sell concessions, paint sets, gather props, sew costumes, act as stage managers, or perform in plays and musicals. Volunteers also prepare newsletters for mailing.

Minimum Age: 16
Evening/Weekend: Yes
Internship Available: No

Valley Points Family YMCA

www.vpfymca.org

Kiski Valley Branch
204 Pennsylvania Avenue
Vandergrift PA 15690
724-845-1968 or 724-567-6680

New Kensington Branch
800 Constitution Boulevard
New Kensington PA 15068
724-335-9191

To put Christian principles into practice thought programs that build healthy spirit, mind and body for all.

Opportunities: Member service desk; Childwatch; Wellness Center monitor; instructor (fitness, sports, aquatics, aerobics, dance, gymnastics), childcare, progressive education, day camp and maintenance.

Minimum Age: 13
Evenings/Weekends: All shifts
Internship Available: Yes, generally in conjunction with PHEAA

Veteran's Outreach and Assistance Center

600 Rugh Street
Greensburg PA 15601
724-837-7988
www.geocities.com/gvoac/greensburgpa.html

About Us: The Governor's Veterans Outreach and Assistance Center provides prompt, concise information and assistance to all veterans and their dependants. We have helped thousands of veterans with concerns about employment, disability compensation, pensions, Agent Orange, education, widow's and survivor's benefits, and countless other issues not normally thought of as veterans' benefits.

Opportunities: General office duties.

Minimum Age: 18
Evening/Weekend: No
Internship Available: Yes

Weatherwood Manor

896 Weatherwood Lane
Greensburg PA 15601
724-853-2084
www.upmcseniorcommunities.com

About Us: Weatherwood Manor offers a comfortable and supportive lifestyle designed to meet the changing needs of seniors who desire independence but need some supervision and assistance with daily activities. Because our residents require a little extra assistance, we offer 24-hour professional nursing care and three levels of personal care services tailored to each person's individual needs and preferences.

Opportunities: Volunteer opportunities are available to individuals or groups who would enjoy spending time with our residents by running activities, visiting on a one-to-one basis, assisting at special events, or even entertaining the residents by playing an instrument. Many other opportunities are available, as well.

Minimum Age: 14
Evening/Weekend: Yes
Internship Available: Yes

Welcome Home Shelter

218 South Maple Avenue
Greensburg, PA 15601
724-838-9133

About Us: We are an emergency shelter for single women and families.

Opportunities: Light clerical, Thank you letters, maintenance and seasonal opportunities, as well.

Minimum Age: 18, unless accompanied by adult

Evening/Weekend: Yes

Internship Available: Yes

Westmoreland Arts & Heritage Festival

252 Twin Lakes Road

Latrobe PA 15650

724-834-7474

www.artsandheritage.com

About Us: The Westmoreland Arts and Heritage Festival's mission is to present exceptional visual arts, traditional crafts, educational activities, and performing artist to enlighten and entertain the community, while preserving and demonstrating Pennsylvania's rich historical and living cultural heritage.

Opportunities: The Festival is always the 4th of July weekend. Volunteers needed to sell beverage tickets, staff information booth, help at shuttle busses with selling tickets and helping people on and off buses. People 13 and older can volunteer in the children's area helping with craft activities or face painting.

Minimum Age: 18 for tickets, 13 for children's area

Evenings/Weekends: July 4th weekend, 11:00am – 8:00pm

Internship Available: Yes

Westmoreland Cleanways

226 Donahue Road

Suite 101

Greensburg, PA 15601

724-836-4129

About Us: The mission of Westmoreland Cleanways is to protect, restore, and maintain the environmental qualities of the county for those who live, work, and visit the county.

Opportunities: Opportunities: Volunteers participate in the clean-up of illegal dumpsites and may adopt local roadways and other public areas to keep them litter-free. Volunteers participate in collection events for hard-to-dispose items such as tires, batteries, scrap metal, and household hazardous waste by unloading material from vehicles. Volunteers also distribute and collect surveys, direct traffic, or count participants. Volunteer office help is needed to prepare and mail quarterly newsletters or other projects. Volunteers may also

staff an information booth at community events such as the Westmoreland County Fair.

Minimum Age: 18, unless accompanied by parent/guardian
Evening/Weekend: Yes
Internship Available: Yes

Westmoreland Community Action

226 South Maple Avenue
Greensburg PA 15601
724-834-1260 x 101
www.WestmorelandCA.org

About Us: Westmoreland Community Action strengthens communities and families to eliminate poverty..

Opportunities: Volunteers are needed to assist with monthly food bank, Head Start Center, general office work and reception, our annual 5K race, and with the annual Wine Tasting Fundraiser (Must be over 18).

Minimum Age: 15
Evening/Weekend: Limited
Internship Available: Yes

Westmoreland Conservation District

218 Donohoe Road
Greensburg PA 15601
724-837-5271 x 211
www.wcdpa.com

About Us: The Westmoreland Conservation District is dedicated to the conservation, restoration, and proper use of our natural resources. Functioning as a unit of government, the Board and its Associates commit themselves to the leadership and service required in pursuing activities benefiting the environment.

Opportunities: Docents/hosts for our headquarters – our 1880's bank barn, office assistance, gardening help around the grounds (weeding, pruning), assisting technical staff in plantings on projects within Westmoreland county, working on plantings on our green roof.

Minimum Age: 18
Evening/Weekend: Occasionally

Internship Available: Contact our headquarters.

Westmoreland County 4-H

Penn State Cooperative Extension

214 Donahoe Road, Suite E

Greensburg PA 15601

724-837-1402

www.westmoreland.extension.psu.edu/4-H/Whp4h.htm

About Us: 4-H is an educational youth development program for youth between the ages of 5 and 19 that strives to develop youth into competent, caring, contributing adults through experiential and hands-on learning opportunities at the community level, in after school settings, and even in the formal school classrooms. 4-H is the youth program of Penn State University Cooperative Extension.

Opportunities: Adults can serve as mentors to 4-H youth by serving as 4-H club leaders. These club leaders help youth complete their various 4-H subject matter projects, such as photography, gardening, dog obedience, foods, textiles, rocketry, character education, pet care, entomology, equine science, animals, etc . Adults may also serve as chaperones at 4-H programs and events, such as camp, leadership conferences, citizenship weekends, and overnights.

Minimum Age: 20 (to be an adult leader); 13 (to be a teen leader)

Evening/Weekend: Yes

Internship Available: Yes

Westmoreland County Blind Association

911 South Main Street

Greensburg PA 15601

724-837-1250

www.wcbainpa.org

About Us: The services and programs of the Westmoreland County Blind Association positively impact the quality of life of the more than 500 blind or legally blind persons in Westmoreland County. We offer employment opportunities, vocational training, life skills training, transportation, social services, vision evaluations and aids, and other resources to our clients. Our programs and services are largely funded by our commercial sewing and embroidery business.

Opportunities: Volunteers are needed to assist with fundraising and other tasks. Assistance with mail solicitations, inspect sewing projects, receptionist duties, assisting with vision screening.

Minimum Age: 18
Evening/Weekend: No
Internship Available: Yes

Westmoreland County Commission for Women and Families

P.O. Box 675
Greensburg PA 15601
724-838-1838

www.inwestmoreland.com/WomensCommission

About Us: The Westmoreland County Commission for Women and Families (WCCWF) fosters leadership; provides awareness of existing services; promotes development of resources; and advocates equal access to such resources in order to enhance the lives of women and families in the county.

Opportunities: Volunteers are needed to help promote the WCCWF at various events, as well as assist with mailings and phone calls in order to advise community members of events.

Minimum Age: 18
Evening/Weekend: Yes
Internship Available: Possibly

Westmoreland County Food Bank

100 Devonshire Drive
Delmont PA 15626
724-468-8660

www.westmorelandfoodbank.org

About Us: The Westmoreland County Food Bank is a private, not-for-profit organization that supplies food to hungry people through a network of food assistance programs in Westmoreland County.

Opportunities: We have opportunities at our Delmont warehouse for volunteers to sort, repack, and assemble food boxes, as well as help in the office. At our food distribution sites, volunteers help unload, set up, and distribute food. Other opportunities include assisting with our special events and the Hunger Garden. Detailed information is available on our web site.

Minimum Age: 14 (in warehouse); Other opportunities for those under 14

Evening/Weekend: Yes
Internship Available: Yes

Westmoreland County Historical Society

41 West Otterman Street, Suite 310
Greensburg PA 15601
724-836-1800
www.starofthewest.org

About Us: The Historical Society is a non-profit educational organization dedicated to acquiring and managing resources related to the history of Westmoreland County. We offer a number of services to fulfill this mission.

Opportunities: Volunteers may serve as receptionists, researchers, or transcribers, and serve as a tour guide or work in the gift shop at Historic Hanna's Town. Opportunities vary, depending on time and day.

Minimum Age: 18
Evening/Weekend: Yes
Internship Available: Yes

Westmoreland County Ombudsman Program

445 Mt. Thor Road, Monahan Center
Greensburg PA 15601
724-837-3437
www.co.westmoreland.co.us

About Us: The Westmoreland County Ombudsman Program's purpose is to help improve the quality of life and quality of care for residents receiving long term care services.

Opportunities: Volunteers visit long-term care facilities and educate residents, staff and family members on resident rights. They also encourage residents to self resolve issues.

Minimum Age: None
Evening/Weekend: Anytime you can schedule a visit.
Internship Available: No

Westmoreland County Youth Commission Program

2771 South Grande Blvd

Greensburg PA 15601
724-830-4200

About Us: The Youth Commission offers youth the opportunity to repair the harm caused to victims and the community and to have no record upon successful completion of program.

Opportunities: Serve on one of the seventeen locally seated commissions who address the needs of first time, low level juvenile offenders referred from local District Courts and the Juvenile Court within the community.

Minimum Age: 21
Evening/Weekend: Some
Internship Available; No

Westmoreland Cultural Trust

106 North Main Street
Greensburg, PA 15601
724-836-1123

www.westmorelandculturaltrust.org

About Us: We are a nonprofit organization whose mission is to stimulate cultural and economic development in the Westmoreland County region. We do so by promoting the performing arts and preserving and enhancing our region's assets for the benefit of the community. We collaborate with organizations ranging from The Laurel Ballet to the Westmoreland Symphony and the River City Brass Band.

Opportunities: Volunteers are needed to serve on the events, fundraising, or community awareness committee. In addition, volunteers can help from home by assisting with bulk mailings or distributing flyers. Volunteers also serve as ushers, assist with presentations, and help in the office.

Minimum Age: None
Evening/Weekend: Yes
Internship Available: Yes

Westmoreland Museum of American Art

221 North Main Street
Greensburg PA 15601
724-837-1500

www.wmuseumaa.org

About Us: The mission of the Westmoreland Museum of American Art is to enrich the a growing public through the innovative and collaborative approaches to the collection, preservation and presentation of American art

Opportunities: Become a docent through docent training sessions, volunteer as a shop clerk, help out with office work, or with the Museum's special events.

Minimum Age: 16
Evening/Weekend: Yes
Internship Available: Yes

Westmoreland Tobacco Free Coalition

Penn State Cooperative Extension
214 Donahoe Road, Suite E
Greensburg, PA 15601
1-888-NO-HABIT (1-888-664-2248)
www.westmorelandtobaccofree.org

About Us: The Westmoreland Tobacco Free Coalition is a voluntary association of organizations and individuals who works with community members and agencies to advocate the prevention of tobacco use, through education and cessation programs. We promote a smoke-free environment for persons of all ages.

Opportunities: Volunteers are needed to assist at health fairs, as well as educate the public about tobacco. They can collect surveys, prepare and distribute information packets, and work with people who want to quit using tobacco. Volunteers may also serve as members of Teens Against Tobacco Use (TATU) and BUSTED! to help organize school and community anti-tobacco programs. Former tobacco users are also needed to talk with people wishing to quit tobacco.

Minimum Age: 13
Evening/Weekend: Yes
Internship Available: Yes

West Overton Museums

West Overton Village
Scottdale PA 15683
724-887-7910
www.westoverton.org

About Us: The mission of the West Overton Museum is to illustrate the history of the Village, its distillery, coal and cake heritage and the birthplace of Henry Clay Frick.

Opportunities: Tour guide, cashier in gift shop, clerical aide and maintenance assistant.

Minimum Age: 18
Evenings/Weekends: Some
Internship Available: Yes

Wildlife Works

PO Box 113
Youngwood PA 15697
724-925-6862
www.groups.msn.com/WordsFromtheWild

About Us: We are Westmoreland County's largest wildlife rehabilitation facility. We take in orphaned and injured native wildlife with the objective of rehabilitating and releasing the animals into the wild.

Opportunities: Animal care, repair and maintenance, fundraising.

Minimum Age: 18
Evenings/Weekends: Yes
Internship Available: Yes

YWCA Thrift Shop

221 South Maple Avenue
Greensburg PA 15601
724-834-4339
www.ycawestmoreland.org

About Us: The Thrift Shop supports the programs and services of the YWCA of Westmoreland County and upholds the mission to eliminate racism and empower women.

Opportunities: Cashiers, consignors, tag cutters, display, shopping.

Minimum Age: 16
Evening/Weekend: Yes
Internship Available: No

